

January 3, 2024

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday January 3, 2024, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines	John Ingram, Superintendent
Barry Green	Matt Dinuzzo, Chief of Water Plant Operations
Kelby Then	Felicia Corsiglia, Business Manager
	Randee Watson, Supervisor of Fire District Operations
	Martin Howlin, Maintenance Supervisor
	District Engineer, Phil Sachs
	District Counsel Mike Ingham
	District Resident, Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The previous minutes were approved.

The Board executed Town of North Hempstead vouchers for the various bonded projects.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for December.

Phil updated the Board on the various projects. Report attached.

Matt reported that all road patches and restoration work for the year 2023 is complete and up to date.

Matt reported that the NCDOH has ok'd the use of Well No 16.

Matt indicated that all the men went above and beyond throughout the year and worked well together to tackle any issues that arose. He highlighted George Perrin and James Simeone in particular.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Randee presented the Board with information regarding a grant that is available for equipment through the DHSES. He has begun the paperwork for the grant and will keep the Board updated.

Joe stated that we had a record number of calls in 2023.

The Board received a letter from T Durnan reporting on the Board of Officers meeting held on 12/19/23. The following items were all approved:

1. The membership application of Alfredo A. Alvarez, of 107 Nevada St., Hicksville, NY 11801-2353 into the Rescue Squad as a Non-Fire E.M.S. Member, was recommended. BADGE #: 503
2. The membership application of Evan Wu, of 9 Harwick Road, Westbury, NY 11590-1644 into the Rescue Squad as a Non-Fire E.M.S. Member, was recommended. BADGE #: 504
3. Kelvin Ventura of Hose Co. #1 has resigned effective 12/04/23. (Captain Certification Attached)
4. James Roberts of Hose Co. #2 is on Military Leave 12/02/23 to 12/03/23 and 12/18/23 to 09/29/24. (Supporting Military Paperwork Attached)

The Board entered executive session to discuss personnel matters.

The attached vouchers for the Westbury Water District totaling \$199,086.77 and the Westbury Fire District totaling \$198,601.70 were approved for payment.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Wednesday, January 3, 2024
Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Drexel AOP

- Bi-weekly scheduling meetings continue with the prime contractors and subs. Cooperation is evident and has resulted in scheduling efficiencies and increased activity. Web has been responsive to the District's scheduling and coordination requests. Other primes are supporting, and will be the focus of the schedule as the building is weathertight. Contractors have provided responses to D&B's recent delay letters.
- Preliminary AOP sampling data is being prepared by Pace.
- GAC building is weathertight, with windows and other temp or permanent closures being installed to allow for interior painting. Office roof is underway and expected to be weathertight within 2 weeks. Projected office interior occupancy date is mid-March. Exterior patio work will follow.
- National Grid has successfully installed a temporary gas meter to re-energize the gas service and return heat to existing building.

- Switchgear equipment is expected in May/June. Equipment to be temporarily powered during the project term as required. Temp AOP power may be necessary to facilitate reactor commissioning/initial testing.

Wells 10/14 AOP

- BODR is under review by Nassau County and New York State Departments of Health. Comments received from NY State and D&B is preparing responses.
- Revised detailed design drawings are moving ahead and scheduled to be complete at end of January.

Well 16 AOP and 9/16 PFAS Blending

- NCDH has approved the District's request for blending for PFAS with minor (sampling) conditions.

Well 12 Provisional GAC treatment (No update)

- Delivery of panelboard for circuiting of equipment (and well pump starter) was anticipated in December. D&B is following up to confirm receipt of equipment, locate equipment and solicit installation schedule.
- Equipment startup and testing will begin as electrical feed to new equipment are accomplished.
- Proposal for engineering related to completion of inspection and startup will be prepared.

Lead Service Inventory (No update)

- Proposal prepared by D&B for next steps recommended for improvement of lead service inventory prior to Oct 2024 submission date.
- We also included suggested strategies for targeted outreach to customers with unidentified service line materials.
- We have included effort to assist (as necessary) with inventory data management related to the potholing work, as well as review of water main projects, District properties, 3TC service work, and other peripheral recent District distribution/service activities.

Meter Replacement Program (No update)

- D&B has requested a draft final payment request from NMS for review.
- Close-out documents have also been identified and requested.

PFAS Tracking Assistance

- December data will be presented and discussed.
- Treatment limitations of short-chain PFAS with GAC and Ion Exchange technologies will be discussed.

Well 15/18 GAC

- D&B has submitted the BODR with revised DWQC language to the NCDH and NYSDOH.
- Hard copy of BODR to be delivered to District.

GIS updates (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

3TC

- D&B has received the LIRR's requested insurances from the District's broker.
- D&B is preparing a draft response letter to request an entry permit for asset inspection. Suggest this come from WWD on Letterhead. D&B suggests to ghost write for John's signature.
- LIRR has committed to review method of emergency access. We can remind them in our draft letter content.