

April 3, 2024

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday April 3, 2024, at 4:00PM.

P R E S E N T

COMMISSIONERS

Rodney Caines

Barry Green

Kelby Then

John Ingram, Superintendent

Matt Dinuzzo, Chief of Water Plant Operations

Felicia Corsiglia, Business Manager

Randee Watson, Supervisor of Fire District Operations

Chief LaShaun Carr

District Engineer Phil Sachs

District Counsel Mike Ingham

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The previous minutes were approved.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for March.

The Board executed Town of North Hempstead vouchers for the various bonded projects.

Matt reported that tomorrow he will be moving the I.T. rack from the basement into the new I.T. room.

Matt reported that District Electrician George Perrin ran about 3 miles worth of cables. Randee was also extremely helpful in setting up the network and I.T. rack. A tentative move in date is set for April 19, 2024.

The Board approved the purchase of a valve exercise machine with a vac-all attachment.

Phil updated the Board on the various projects. Report attached.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

The Board received a letter from T Durnan reporting on the Board of officers meeting held on March 19, 2024. The following items were all approved:

1. Cecilia Flores-Contreras of Hose Co. #1 was removed from probation. Cecilia made 27.8% & w/silents

- 45.7%. She completed Firefighter 1, Essentials of Firefighting, Primary Training, CPR, HazMat Operations, NIMS 100, 200,700, & 800, SCBA & PSS Certified, and 11 out of 12 probie drills.
2. Marian Solis of Hose Co. #2 was removed from probation. Marian made 21.2% & w/silents 36.5%.  
She completed Firefighter 1, Essentials of Firefighting, Primary Training, CPR, HazMat Operations, NIMS 100, 200,700, & 800, SCBA & PSS Certified, and 12 out of 12 probie drills.
  3. Stephen Malusa of Hose Co. #1 was removed from probation on 12/19/23. He completed 10 out of 12 probationary drills, Essentials of Firefighting, Primary, Fit Testing, CPR, Haz-Mat Operations Original, NIMS 100,200, 700, 800, Firefighter 1, SCBA & PSS Qualified. Stephen Malusa made 24.4% and w/silents 42.9%.
  4. Matthew E. Rathe of H&L Co. #1 had rejoined the WFD and was sworn in 06/02/23. As such he needs to be added to the SCM Probationary Report to track his compliance with Chief's Directive # 49-C "Members Returning to WFD".
  5. David A. lanelli, of H&L Co. #1, had rejoined the WFD and was sworn in 12/06/23. As such he needs to be added to the SCM Probationary Report to track his compliance with Chief's Directive # 49-C "Members Returning to WFD".

The Board received a request from Bethpage FD to use 9621 to go to UBS Arena. Approved.

Randee presented the Board with copies of the NFPA apparatus response mode standards.

S Farmingdale has requested to use the district bus. Approved.

The attached vouchers for the Westbury Water District totaling \$179,079.81 the Westbury Fire District totaling \$126,409.21 were approved for payment.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS  
WESTBURY WATER & FIRE DISTRICT

Kelby Then  
Secretary

**Engineer's Report**  
**Prepared by D&B Engineers and Architects (D&B)**

Drexel AOP

- AOP/GAC Construction Update
  - For natural gas service, a shop-welded assembly is required by Nat Grid and is expected in 3-4 weeks. Generator startup and testing can then be accomplished.
  - Booster Pump installation is completed.
  - Interior water and eyewash work is complete and charged.
  - Once Webb completes peroxide tank canopy, fill box and piping can be completed by Webb.
  - April 19 Trojan will be on-site to discuss planning for reactor startup.

- D&B has approved electrical switchgear and panelboards. Permanent power is anticipated early June.
- Performance testing is projected to commence as we have motor starters and electrical power (temp, if needed).
- Office Renovation Construction Update
  - Flooring is complete
  - April 10 will be a walk-thru with the District to preparation for move-in.
  - Tomorrow, IT rack being relocated to Office and Eldor providing power.
  - Move in date is on/about April 19
- D&B is preparing proposal for NCFM compliance items with regard to oxidizer storage as well as a DEC-required spill prevention report.

#### Wells 10/14 AOP

- BODR and detailed design is under review by Nassau County and New York State Departments of Health. We have responded to all County and State comments.
- We have responded to EPA on drywell closure plan and their concern for containment area connection to drywells. EPA has acknowledged our re-submission.
- Internal QA/QC is ongoing.
- Discuss with District Nassau County's prohibition on connection to County system if EPA water quality conditions can not be met. LIWC is lobbying against this.
- As part of the project scope, the General Contractor is responsible relocate the existing SCADA antenna/pole and the Electrical Contractor is to relocate the SCADA enclosure and re-wire. Service interruption window for communications loss will be coordinated with other temporary outages.
- As part of the project scope, the Plumbing/Electrical Contractor have 1 combined 30 day shut down to replace the Well 10 pump/motor and replace the Well 10 MCC. The contract states that Well 10 shall be left in service throughout the duration of construction and all work that would take the well out of service should be completed at the end of the project. Well 10 discharge piping will be temporarily modified to allow Well 10 operation during most of the construction work.
- Discuss with District standardization of generator manufacturer. Standardization likely not necessary.
- Proposed bid (availability) date is April 30, 2024.
- Per discussions with Felicia, Contract #s will be 01-03.
- Bid period of 5 weeks is proposed, non-mandatory pre-bid meeting Wed, May 22.
- 600 calendar day contract time is recommended for term/liquidated damages.

#### Well 16 AOP

- D&B is preparing the BIL application and will coordinate with District for necessary items for grant funding application.
- D&B will prepare a detailed design proposal for District consideration.

#### Well 12 Provisional GAC treatment

- GAC media delivery and installation scheduled for the week of April 22.
- The electrical equipment has arrived and is being installed, expected to be completed prior to GAC media installation.
- Flushing, testing, sampling, and certification will begin after GAC media installation.

#### Lead Service Inventory (No update)

- Proposal prepared by D&B for next steps recommended for improvement of lead service inventory prior to Oct 2024 submission date.

- D&B has been reviewing Swordfish electromagnetic technology for inventorying unknown services.

PFAS Tracking Assistance

- New data will be presented as received.

Well 15/18 GAC (No update)

- BODR has been submitted to NCDH and NYSDOH for review and comment.
- Nassau County has provided review comments on January 22. D&B is reviewing/responding to these now.
- Submission of 60% design documents for District review and comment projected this month.

GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

Storage Tank Sanitary Inspections

- D&B will coordinate with Matt for storage tank inspections, first is this spring.