

September 25, 2024

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday September 25, 2024, at 4:00PM.

P R E S E N T  
COMMISSIONERS

Rodney Caines	John Ingram, Superintendent
Kelby Then	Matt Dinuzzo, Chief of Water Plant Operations
	Felicia Corsiglia, Business Manager
	Randee Watson, Supervisor of Fire District Operations
	District Engineer Phil Sachs
	District Counsel, Mike Ingham
	Chief LaShaun Carr
	Assistant Chief PJ Webber

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The previous minutes were approved.

The Board executed Town of North Hempstead vouchers for the various bonded projects.

Phil updated the Board on the various projects. Report attached.

On motion of Commissioner Caines, seconded by Commissioner Green, the following Resolution was unanimously adopted:

WHEREAS, the Board, pursuant to New York State Law 215(9-a), must prepare an estimated budget for its fiscal year commencing January 1, 2025, conduct a public hearing with respect to such estimated budget, and file such estimated budget with the Budget Office for the Town of North Hempstead; and

WHEREAS the Westbury Water District is subject to property tax cap levy restrictions imposed upon local governments pursuant to Chapter 97 of the Laws of the State of New York (the "Tax Levy Limit Law"); and

WHEREAS, the Board has prepared an estimated budget for the District's 2025 fiscal year and conducted a public hearing with respect thereto on September 5, 2024; and

WHEREAS, the Board, in preparing its estimated budget and conducting its public hearing, has determined that the best interests of the Water District, its residents and its tax payers will be served by approving for filing with the Budget Office of North Hempstead, a budget for the fiscal year commencing January 1, 2025 that includes a tax level that exceeds the limits of the Tax Levy Limit Law in order to enable the Water District to perform its functions and satisfy its statutory mandate to provide potable water to residents and properties within the Water District in a responsible, safe and cost effective manner; and

WHEREAS, the Board makes such determinations based upon unavoidable cost increases that must be borne by the Water District and its tax payers, including: debt service on a bond financing for Water District capital improvements and repairs; the Water District must satisfy contractual obligations for salary increases, increased pension and health insurance costs for employees, anticipated increases in the amounts to be paid to vendors and suppliers, increases in utility costs, and unfunded mandates imposed upon Water District by the State of New York, and subdivisions, agencies and instrumentalities thereof;

NOW THEREFORE, the Board hereby determines to override the Tax Levy Limit applicable to Water District pursuant to the Tax Levy Limit Law with respect to the fiscal year of the Water District commencing January 1, 2025.

Rodney Caines: AYE

Barry Green: AYE

Kelby Then: AYE

Matt reported that there was a leak in the Breezy Hill section that was repaired. Well 12 has been running and operating well. Pot holing is complete. The treatment building at Drexel Avenue is almost complete.

Be it resolved that in compliance with Section 211 New York State Town Law, the annual District Commissioner's Election shall take place on December 10th, 2024,

And be it further resolved that pursuant to Subdivision 20 of Section 215 New York State Town Law candidates for the district offices shall file their names with the secretary of the District or the District Office no later than 4:00 PM on November 8th, 2024, and in addition, requiring that such nomination be submitted in petition form subscribed by not less than twenty-five (25) qualified registered voters of the District.

On motion by Commissioner Caines, Seconded by Commissioner Then, the Board awarded the GC portion of the Well 10 & 14 Project to the apparent low bidder, Loduca Construction in the amount of \$ 6,839,729.00

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

The attached vouchers for the Westbury Water District totaling \$217,279.98 the Westbury Fire District totaling \$155,975.84 were approved for payment.

Randee stated that Karin has been very helpful in supporting him with various tasks recently. He wants to make sure her efforts are recognized.

Randee reported that going forward new firemen will only be sworn in on the 3<sup>rd</sup> Tuesdays of the month.

The Board received a request from Chief Stewart to use the training building; approved.

The Board received a request Captain Driscoll for the use of the bus; approved.

Rockville center has requested to extend the use of the engine. Will do research on what the going lease rate is.

The following Chiefs items were discussed:

1. On a motion at the last department meeting looking to increase LOSAP. All associated costs must be researched before approving an increase.
2. Insurance coverage for members attending course given by The Department of Homeland Security. Will speak to our insurance broker.

The Board received a memo from T Durnan reporting on the Board of Officers meeting held on 09/17/24, the following items were approved/noted.

1. The Membership Application of Angelica P. Campagnoli of 18 W. Cabot Lane, Westbury, N.Y. 11590-6413 into Hook & Ladder Co. #1, was recommended. (Return Member) BADGE # 298

2. The Membership Application of Camilla A. Carusone of 18 W. Cabot Lane, Westbury, N.Y. 11590-64135 into Hose Co. #2, was recommended. BADGE # 373
3. Matthew Bartunek of Hose Co. #2 is on Educational Leave 08/19/24 to 12/17/24.
4. Joseph Gagliardo of Hose Co. #2 is on Educational Leave 08/19/24 to 12/21/24.
5. Brian Rosales of Hose Co. #2 is on Military Leave Application on the following dates:  
10/21/24 to 10/25/24; 11/16/24 to 11/17/24; 12/07/24; 01/11/25/ to 01/12/25; 02/01/25 to 02/02/25;  
03/01/25 to 03/02/25; 04/11/25 to 04/13/25; 05/02/25 to 05/04/25; 06/07/25 to 06/22/25; 08/02/25;  
09/06/25 to 09/07/25.
6. Jenny Gonzalez of Hose Co. #2 has a name change to Jenny Amaya. (See attached paperwork)
7. Ex-Capt. Timothy Doyle has a new residence of 2372 Hudson St., East Meadow, N.Y. 11554-4028. His mailing address is PO Box 134, Carle Place, NY 11514.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS  
WESTBURY WATER & FIRE DISTRICT

Kelby Then  
Secretary

Engineer's Report  
Prepared by D&B Engineers and Architects (D&B)

Drexel AOP

- Performance testing was completed on 9/12/24. As analytical results are received, we will tabulate and prepare our certification package. Our submission will include a request for NCDH confirmation sampling and project inspection.
- All permanent electrical connection work is complete.
- D&B is meeting with the District tomorrow to investigate clearwell emptying issue. Air release/vacuum breaker valve may resolve the issue.
- D&B is discussing with District if booster pump flow is necessary. Can install mag meters downstream of booster pumps in PTAS building if requested.
- D&B is in the process of developing a punchlist for each contract for office and AOP. D&B will hold site meeting with the District to go over/complete punchlist prior to sharing and meeting with the Contractors.

Wells 10/14 AOP

- D&B provided a Recommendation for Award letter to the District on 9/6/24 for the general construction contract indicating recommended award to LoDuca for Board action/resolution. D&B is prepared to send an award letter once award is made.
- Once award letter is sent, we will begin to review bonds and insurances and schedule contract signing. Once signed, we will schedule pre-con and issue NTP.
- WHM and JVR are in the process of preparing submittals and coordinating utilizations plans.
- D&B has continued to coordinate with NCDH/NYSDOH on design comments. NCDH has indicated approval shortly.
- D&B working with District's Insurance Broker to get Builders Risk policy for the project.

Well 16 AOP

- D&B conducted 1<sup>st</sup> round of AOP design sampling with the help of the District.
- D&B is beginning to prepare BODR, piloting waiver and conceptual design.
- Decisions regarding nitrate trends and blending interlock have been made in consultation with District.

#### Well 12 Provisional GAC treatment

- D&B is working with District and contractors to address initial operational aspects/symptoms for long term efficient operation. RJ is working with Eagle to repair a defect in the caustic pump.
- D&B and the District are working to record observations in water quality as the well is operated.

#### Lead Service Inventory

- Lead service inventory due by Oct 16 2024. Matt has advised that inventory is mostly resolved. NCDH has issued guidance for submission format/practices.
- Within 30 days from submission of inventory, customer letters for unknown/lead service materials will need to be issued. D&B is currently developing these drafts for District review and comment.
- D&B is continuing to develop workflows for compliance with various rule requirements.
- LCRI regulation is anticipated to be finalized in October, which will affect some aspects of LCRR.

#### PFAS Tracking Assistance

- New data to be presented.

#### Well 15/18 GAC

- Detailed design and permitting is proceeding.
- Our 90% detailed design submission schedule has slipped very slightly and will be ready for District review in mid-October.

#### GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.