

October 30, 2024

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday October 30, 2024, at 4:00PM.

P R E S E N T

COMMISSIONERS

Rodney Caines
Kelby Then
Barry Green

John Ingram, Superintendent
Matt Dinuzzo, Chief of Water Plant Operations
Felicia Corsiglia, Business Manager
Randee Watson, Supervisor of Fire District Operations
District Engineer Phil Sachs
District Counsel, Mike Ingham
District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The previous minutes were approved.

The Board executed Town of North Hempstead vouchers for the various bonded projects.

The Board discussed the possibility of charging a service call fee if we are called out after hours and the issue was caused by the homeowner or outside contractor etc. The office will monitor the service calls for now and we may implement the fees in the spring.

Matt reported that a final walk through was done at Well 12 and at Drexel Ave. Tank inspections are being done tomorrow. 2 Hydrants on Railroad Avenue will be replaced tomorrow.

On a motion by Commissioner Caines seconded by Commissioner Green, The Board approved the purchase of a new Water Truck in the amount of \$49,994.00

Phil updated the Board on the various projects. Report attached.

RESOLUTION # 2024-25

RESOLUTION APPOINTING BOARD OF ELECTION

WHEREAS Section 213-a of the Town Law provides for a system of registration for the Water District elections; and

WHEREAS a register of eligible Water District votes must be prepared prior to the Water District election; and

WHEREAS such register shall be prepared from names of persons who have registered with the County Board of Elections.

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Westbury Water District are hereby appointed to constitute the Westbury Water District Board of Elections for the 2023 annual Water District election:

Lisa Passariello	Chairman
Karin Prignano	Ballot Clerk
Felicia Corsiglia	Election Inspector
Scarlet Catu	Ballot Clerk
Kyle Haren	Ballot Clerk

AND BE IT FURTHER RESOLVED that the Chairman, Election Inspectors and Ballot clerks be compensated in the amount of \$50.00 for their services in preparing the registration records and attendance at the annual election;

AND BE IT FURTHER RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Water Commissioners will appoint alternates who are resident electors;

AND BE IT FURTHER RESOLVED that if clerical help is deemed necessary, this Board of Water Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Westbury Water District Board of Elections.

ADOPTED: BOARD OF COMMISSIONERS
OCTOBER 30, 2024

ANNUAL ELECTION RESOLUTION

RESOLUTION # 2024-26

Be it resolved that in compliance with Section 211 New York State Town Law, the annual District Commissioner's Election shall take place on December 10th, 2024,

And be it further resolved that pursuant to Subdivision 20 of Section 215 New York State Town Law candidates for the district offices shall file their names with the secretary of the District or the District Office no later than 4:00 PM on November 8th, 2024, and in addition, requiring that such nomination be submitted in petition form subscribed by not less than twenty-five (25) qualified registered voters of the District.

ADOPTED: BOARD OF COMMISSIONERS
October 30, 2024

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Randee presented the Board with an offer from Rockville Center for \$1000 to continue to rent 968. The Board wants the District to counter offer with \$2000 per month.

Randee provided a copy of the updated bylaws that reflect the changes made to Junior Membership.

The District received notice it was not chosen by FEMA to receive a grant.

Randee presented The Board with a quote from Red Alert in the amount of \$29,370.00 to replace our current SCM software. Approved.

Randee presented The Board with a quote from Stryker t in the amount of \$90,148.44 for two new stretchers and one new loader. Approved.

The Board received a memo from T Durnan reporting on the Board of Officers meeting held on 10/22/24. The following items were all approved:

1. Ex-Chief Kenneth M. Gass Jr. has a new residence of 9 Gordan Ave., Westbury, NY 11590-1018.
2. McKendry Georges of Hose Co. #2 has resigned as of 10/03/24.
3. Kevin Castro of Hose Co. #2 has a new residence of 50 Waterbury Lane, Westbury, N.Y. 11590-1516

The Board entered executive session to discuss personnel matters.

The attached vouchers for the Westbury Water District totaling \$185,108.70 the Westbury Fire District totaling \$113,335.53 were approved for payment.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Drexel AOP

- We are waiting on final sample results on the optimal performance testing (HAA9s). Upon receipt and review, we will submit to NCDH for approval and request NCDH confirmatory sampling and inspection.
- Eldor and Kinsley (generator supplier) have been on-site this week addressing the previously discussed generator load bank issue. Final generator start-up and commissioning will continue following resolution of load bank issue.
- D&B has completed a punchlist walk through and developed punchlists for the GC and PC. These were informally issued to the GC and PC at the progress meeting this morning.
- D&B will be conducting a site walkthrough for EC punchlist tomorrow morning.
- We ask the District to review and advise us of any outstanding punchlist items from the office portion of the work as although we have reviewed the work in general in the past, we did not recently perform a walkthrough behind the counter area of the office to avoid disturbing staff operations. Phil can do this with Matt after meeting.

Wells 10/14 AOP

- NCDH recommendation of approval was received 10/4/24 and NYSDOH approval was received 10/22/24.
- GC contracts were signed by LoDuca on Wednesday 10/23. CCI provided electronic bonds and insurances for D&B insertion into the conformed docs. D&B is just waiting for signed agreements from the District to issue final executed conformed docs.

- Pre-construction meeting is scheduled on-site for Wednesday 11/6 at 1pm. NTP will be issued shortly after.
- Submittals have begun to be submitted by WHM. Nothing yet from JVR in spite of requests from D&B. LoDuca/GC will likely begin to submit once pre-con meeting is held and NTP is issued.
- D&B will quickly issue delay letters to contractors if long lead item submittals are not submitted as per the contract requirements. Delay letters will also be issued quickly if the contractors do not provide a coordinated schedule by the first monthly progress meeting.
- D&B will continue working with each contractor for their utilization plans for submission to EFC. EFC is requiring a submission before disbursements are made, and this be discussed at the pre-con.
- D&B working with District's Insurance Broker to get Builders Risk policy for the project. NTP shall not be issued until Builders Risk policy is put in place.

Well 16 AOP

- D&B conducted 2nd round of AOP design sampling with the help of the District this week. Samples were provided to Trojan for analyzation. D&B will continue to sample for the next few months.
- D&B is preparing draft BODR and AOP piloting waiver for submission to the District targeted for before Thanksgiving.
- D&B has prepared a conceptual design for District discussion. Would the District prefer a diesel or natural gas generator?
- D&B to review 1,1-DCA trends and treatment needs/future plans with the District. Consideration of spare capacity in MCC for PTAS, and available land.

Well 12 Provisional GAC treatment

- Punchlist inspection conducted early this week, and punchlist is being issued. System is ready to be winterized by District, following sample collection.
- Water quality data to be discussed as final sampling received.

Lead and Copper Rule Compliance

- Felicia's lead service inventory submission went well. Credit it due to the staff's efforts in going through the significant tap card files (and crews to field investigate) to prepare a comprehensive inventory. The District is well-positioned for efficient compliance with LCRR AND LCRO moving forward.
- D&B provided template notification letters to Felicia for issuance to (3) customers with lead. Deadline to issue letters is Nov 11 (30 days from inventory submission).
- LCRI has now been published and is now in effect. Principal aspects include a 10-year replacement target, goosenecks themselves do not constitute a LSL (and only require removal during planned work or where encountered), 10 ug/l lead action level will go into effect in 2027, new standard monitoring will begin in 2027 (60 sites).
- Recommended to accomplish LSL removal before standard monitoring comes into effect (2027)
- GIS/geospatial inventory required by Oct 2025 due to District's population over 10k. D&B is working on this and will have it ready well before deadline. May be good to announce via newsletter.

PFAS Tracking Assistance

- New data is available and will be presented. Items of note: Well 12 1,4-D (0.7ppb), Well 11 (0.6ppb) vs. 1ppb MCL value.

Well 15/18 GAC

- 90% detailed design package has been provided for District review (elec. and hard copy).
- D&B is prepared for a design review meeting or comments at District's convenience.

GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

RESOLUTION 10-30-24

WHEREAS, the Board of Commissioners of the Westbury Water District, acting as Commissioners of the Westbury Fire District, by resolution duly adopted, at a regular meeting of the Board of Commissioners held on the 8 day of August 1956, and effective 30 days thereafter, established an Equipment Reserve Fund for the Westbury Fire District, pursuant to Section 6g of the General Municipal Law, for the purpose of financing all or a part of the cost of the acquisition of fire-fighting apparatus and equipment and,

WHEREAS, the Board of Commissioners of the Westbury Water District, acting as Fire District Commissioners, have determined we need to purchase a power loader stretcher

WHEREAS, the Board of Commissioners of the Westbury Water District acting as Fire District Commissioners have determined to pay for this equipment by the expenditure of a sum not to exceed \$66,000 from said Equipment Reserve Fund, NOW THEREFORE, IT IS

RESOLVED, that the Secretary of the Board of Commissioners, within ten days after the adoption of this resolution, shall post, or cause to be posted, and shall publish, or cause to be published, in The Westbury Times, a notice of the adoption of the foregoing resolution authorizing the expenditure from such Equipment Reserve Fund in compliance with the provisions of Section 6g, subdivision 4 of the General Municipal Law."

The purposes and effect of said resolution are to expend the sum of \$66,000 from said Equipment Reserve Fund to purchase a new power load stretcher

The foregoing resolution was adopted subject to a permissive referendum and shall take effect thirty days after the date of its adoption, unless a petition, complying with the provisions of Section 6g of the General Municipal Law, requesting a referendum thereon, be filed with the Secretary of the Board of Commissioners within such thirty days.

Dated: October 30, 2024

Board of Commissioners of the
Westbury Water District, Acting
As Fire District Commissioners