

January 8, 2025

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday January 8, 2025, at 4:00PM.

**P R E S E N T
COMMISSIONERS**

Rodney Caines	Matteo Di Nuzzo, Superintendent
Barry Green	Felicia Corsiglia, Business Manager
Kelby Then	Randee Watson, Supervisor of FD Operations
	District Engineer Phil Sachs
	District Counsel Mike Ingham

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The previous minutes were approved.

Phil updated the Board on the various projects. Report attached.

The Board executed Town of North Hempstead vouchers for the various bonded projects.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for December.

The Board received 2 requests for summer help positions. Noted.

Matt reported that there was a main break on Old Country Rd that was repaired.

The Board requested that District Counsel work with District Management to draft a policy regarding the use of District properties/facilities to store or maintain personal property.

The District Engineer presented the Board with a proposal for GIS System maintenance for 2025 for \$5000.00. Approved. The District Engineer presented the Board with a proposal for Contaminant Tracking for 2025 based D&B's rate schedule. Approved. The District Engineer presented the Board with a proposal for Engineering Services for 2025 based D&B's rate schedule. Approved.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Matt reported that the ready room at HQ is being renovated.

Randee reported that tomorrow evening there will be training at HQ on the new power stretchers. As per the Board anyone not trained on the new stretchers is not permitted to use them until they attend training.

The Board received a memo from T Durnan reporting on the Department Election that was held on 12/12/25. The following was approved:

The Department Elections were held on December 12, 2024, from 7:00 PM to 9:00 PM. The results of

the Elections are as follows: Chief of Department Timothy Stewart, 1st Assistant Chief P.J. Webber, 2nd Assistant Chief Besnik Gjonlekaj, Recording Secretary Ryan Roberts, Corresponding Secretary Michael P. Rice, Treasurer Jon W. Wicks.

Mr. Durnan also included the following:

As this correspondence will be my last as Recording Secretary, a position I dedicated myself to over the last forty (40) years, I thank the Board of Commissioners and the District Staff for their support which makes the Chiefs Office a well-oiled machine. It has been my privilege and pleasure to have held this position for those many years. I can only hope that my input had a positive effect on the many matters which came forward to the Board of Officers and in turn to the Board of Commissioners. Enjoy your positions as the governing agents of the Westbury Fire Department. You allow the Department to flourish both Firematically and with the Medical Services the Department Membership provides. What you do is an Exemplary Effort for the Westbury Community to be proud of. Good luck in your future endeavors.

The Board acknowledged Mr. Durnan's contributions over the years.

The Board received the following memo from T Durnan reporting on the Board of Officers meeting held on 12/17/24. The following item was approved:

1. Marissa Simone, a Non-Fire EMS member of the Rescue Squad, was taken off probation.

The Board received the following memo from T Durnan reporting on the Department meeting held on 11/21/24. The following was approved:

At the Department Meeting held on November 21, 2024, the following Department Bylaw had a minor change with a one (1) Word Addition. This change was approved unanimously by the members present.

ARTICLE IX: RESCUE SQUAD

Current Bylaw:

SECTION (g): Any Firefighter of the Westbury Fire Department in good standing, wishing to transfer to "EMS Only" will relinquish his/her voting rights on a Department level for a one-time transfer. Non-Fire EMS Members wishing to become Firefighters in the Westbury Fire Department may do so by following the normal application process.

New Bylaw:

SECTION (g): Any Firefighter of the Westbury Fire Department in good standing, wishing to transfer to "EMS Only" will relinquish his/her voting rights on a Department level for a one-time transfer. Non-Fire EMS Members wishing to become Firefighters in the Westbury Fire Department may do so by following the normal **transfer** application process. (1 word addition in Bold)

Given this modified bylaw, we are requesting a specific Transfer Application be created which provides for both of the following:

- o A Membership Transfer from Non-Fire EMS to become a Member in a Specific Company.
- o A Membership Transfer from Department Membership from a Specific Company to become a Member in the Rescue Squad EMS Only Status. As already indicated within the Bylaw, this would be a One-Time Transfer, and the member will relinquish his/her voting rights on a Department Level.

Currently the District Transfer Application in place, only provides for transfers from Company to Company. Many thanks for the attention you give to this matter.

The attached vouchers for the Westbury Water District totaling \$0 the Westbury Fire District totaling \$0 were approved for payment.

There being no further business to come before the Board, the meeting was adjourned.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

General

- D&B has prepared annual proposals for retainer as District Engineer, emerging contaminant tracking and GIS support for District consideration.
- We are requesting the Board's disclosure for J. Ingram related to Glen Cove services.

Drexel AOP

- NCDH's review of analytical data and engineer's certification are ongoing, with no notable issues/concerns.
- RJI has been requested to address items that came up during recent NCDH plant inspection. They are working on these and have been advocating their request for close-out.
- D&B and Felicia are coordinating with regard to final funds disbursement with EFC, as well as needs from each contractor. Retainage funds are being held until EFC needs are satisfied. We should chat before Felicia calls EFC.
- We have continued to discuss the floor sealer issue with the GC and are evaluating a epoxy floor system to mitigate the discolored floor issue.

Wells 10/14 AOP

- Schedule collaboration has been occurring with LoDuca taking lead, however a final approved schedule has not yet been achieved.
- Several delay letters have been issued to contractors and will continue for time being on submittal, mobilization and schedule concerns.
- Progress meeting scheduled for next Monday at D&B's offices. D&B will promote the need for the GC to make significant progress at mobilization to meet schedule needs.
- We have recently seen important electrical distribution equipment submittals from JVR (EC), which is good.

Well 16 AOP

- Draft BODR is projected to be provided to District for review next week. The pilot exemption report is similarly complete and will be included as an appendix to the BODR.

Well 12 Provisional GAC treatment (no update)

- Punchlist has been issued. RJI is working to address the identified issues.
- Water quality data to be reviewed and discussed as final sampling is received.

Lead and Copper Rule Compliance (no update)

- GIS/geospatial service line inventory being developed.
- D&B is coordinating with Felicia to resolve inventory issues related to the geospatial (GIS) inventory presentation.

PFAS Tracking Assistance (no update)

- New data will be presented as received

Well 15/18 GAC

- D&B has prepared a proposal for permitting of the blending Well 18 with 15 to reduce PFAS.

- For GAC treatment project, we are working to address District comments, including coordination with Nat Grid relative to gas service. QA/QC of project design documents is underway.

GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.