

January 22, 2025

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday January 22, 2025, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines	Matteo Di Nuzzo, Superintendent
Barry Green	Felicia Corsiglia, Business Manager
Kelby Then	Randee Watson, Supervisor of FD Operations
	District Engineer Phil Sachs
	District Counsel Mike Ingham
	District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes from 01/08/25 were approved.

Phil updated the Board on the various projects. Report attached.

The Board executed Town of North Hempstead vouchers for the various bonded projects.

The Board approved summer help requests for 5 youths.

Matt informed the Board that the Districts received a notice of claim from National Grid regarding 607 Franklin St. As per District Counsel this is to be forwarded to the District insurance broker.

Matt received a resignation letter from Benito De Guida. His last day will be 1/31/25. He thanks the Board and District for the opportunities Westbury has provided him.

Matt stated that there was another leak at 188 Elizabeth St. District Counsel has advised District staff to compile all information regarding leaks in that area. There is a leak under the water tower on Dickens St. Banker will be fixing it tonight. The used vehicles listed on Auctions International have sold.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Randee informed the Board that NCFs has requested to use two of our Frequencies. District Counsel requested a copy of the M.O.U. to review prior to granting the request.

Randee informed the Board that new officers have requested a second set of safety gear. The Board stated that the Chiefs need to make that request.

The Board stated that all agendas need to be submitted by the Monday afternoon before the Board meeting.

The Board began review of the LOSAP increases.

The Board received a request from Captain Stewart to use the bus on 2/12/25 to transport seniors to lunch. Approved.

The Board received a letter from R Roberts reporting on the Board of Officers meeting held 1/21/25. The memo was noted but not approved and tabled for further consideration.

The Board entered executive session to discuss personnel matters.

The attached vouchers for the Westbury Water District totaling \$104,908.37 the Westbury Fire District totaling \$141,246.81 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

General

- D&B prepared an agreement for our annual retainer, consistent with other Districts. Will the chairman review and sign?
- We are looking forward to continuing our support of the District's technical needs and challenges for 2025.

Drexel AOP

- Since the time of our 2020 design and permitting proposal and 2022 amendment for design services related to the packed tower replacements and office area enhancements, we have completed additional out-of-scope activities that are critical for the project. We are nearing exhaustion of our construction services funding and would like to regroup on services performed during the construction phase, some of which have been discussed with the Board at the time of the work:
 - D&B's payment for 3rd Party Asbestos Monitoring Service by Subcontract (Testing Mechanics, \$35,000, as requested by the District)
 - Additional 1-year construction timeline, including D&B's efforts for additional progress meetings, promotion of schedule milestones and office occupancy, construction issues, facilitating coordination amongst contractors and District vendors.Although limited construction budget remains, we would like to prepare and present an amendment to facilitate our continued commitment for completion for the District's consideration.
- D&B suggests forwarding notice of claim received to the project general contractor, due to the project work related to the drywell system construction.
- NCDH's review of analytical data and engineer's certification are ongoing, with no notable issues/concerns. NCDH is awaiting responses to their inspection comment letter.
- NCDH inspection comments are being addressed by RJ through the project scope. D&B has followed up with RJ (1/22/25) for a progress update. Upon completion of this work, D&B will coordinate with NCDH for station approval.
- Following station approval, D&B and the District will work with RJ/Eagle to complete start-up/shakeout for automated operation of all systems, including renovated packed tower system.
- D&B and Felicia are coordinating with regard to final funds disbursement with EFC. Can Felicia advise of status of final fund disbursement from EFC? It is likely that EFC will require additional items from the District and the associated project contractors to provide final fund disbursement. D&B can assist with any contractor coordination as necessary. At this time, each contract retainage is being held until EFC needs are satisfied.
- With regard to the required/corrected generator load banks, Eldor's manufacturer has indicated that load banks are on a 6 month lead time (from Oct 2024) and is still awaiting a delivery date. D&B has followed up recently and will continue to as necessary for final completion and standby power operational readiness.

- Eldor met with Powerflo (UEP) last week on 1/16 to investigate ATS issue. ATS issue was diagnosed and ABB is waiting for part to make repair. No repair date identified yet. However, Eldor indicated that the ATS is operational in bypass mode.
- D&B, the District and Web met with Hoffman floors on-site to go over the epoxy floor system scope on 1/16. D&B is coordinating with Web/Hoffman to finalize their proposal and schedule the work.
- Each contractor is working on addressing their final punchlist items. Once identified as addressed, D&B will confirm completion and work to close the contract.

Wells 10/14 AOP

- Schedule collaboration has been occurring with LoDuca taking lead, however a final approved schedule has not yet been achieved.
- A progress meeting has been scheduled on 1/27/25 in hopes to finalize schedule and prepare for site work scheduled for 2/3/25. D&B will continue to promote the need for the GC to make significant progress at mobilization to meet schedule needs.
- Several delay letters have been issued to contractors and issuance will continue for time being on submittal, mobilization and schedule concerns. If no schedule is provided at or shortly after the 1/27/25 progress meeting, LoDuca will receive another delay letter. LoDuca will also receive another delay letter in the event that they do not begin work the week of 2/3/25.
- LoDuca has met with the adjacent property owner and prepared and submitted a draft agreement for use of their property to assist with their building excavation. D&B has discussed this concept and draft agreement with the District legal counsel and insurance broker. D&B is prepared to provide comments/requests to LoDuca and ask them to swiftly execute to not further delay construction schedule.
- D&B has provided response to WHM's nitrate treatment system substitution. WHM has been asked to get NCDH and NYSDOH endorsement on the substitution prior to D&B technical review.
- WHM and JVR have continued to make appropriate submittal submissions. LoDuca has begun submitting some of the critical submittals.
- JVR has approved MWBE and SDVOB utilization plans. WHM's has been provided to EFC and EFC provided comments. WHM is currently working on addressing. LoDuca still has not provided a utilization plan that can be sent to EFC.

Well 16 AOP

- Draft BODR and associated pilot exemption report has been provided to the District for review. D&B will now begin to progress through detailed design.
- D&B will begin to solicit soil boring proposals.

Well 12 Provisional GAC treatment (no update)

- Punchlist has been issued. RJJ is working to address the identified issues.
- Water quality data is received and will be organized and presented by D&B.

Lead and Copper Rule Compliance (no update)

- GIS/geospatial service line inventory being developed.
- D&B is coordinating with Felicia to resolve inventory issues related to the geospatial (GIS) inventory presentation.

PFAS Tracking Assistance (no update)

- New data will be presented as received.

Well 15/18 GAC

- D&B has prepared a proposal for permitting of the blending Well 18 with 15 to reduce PFAS.
- For GAC treatment project, we are working to address District comments, including coordination with District counsel for determining if the existing "water main easement" can be used for other utilities in relation to Nat Grid gas service. QA/QC of project design documents is underway and we expect to submit the complete detailed design documents (plans/specs) to NCDH before the end of the month. We will coordinate with District for endorsement.

GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

