

August 27, 2025

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday August 27, 2025, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines
Barry Green
Kelby Then

Matteo Di Nuzzo, Superintendent
Felicia Corsiglia, Business Manager
James Simeone, Water Plant Supervisor
District Counsel Gregory Carman
District Engineer Phil Sachs
Chief Timothy Stewart
Assistant Chief PJ Webber
Assistant Chief Besnik Gjonlekaj

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 08/13/25 were approved.

The Board signed 1 TONH Claim Voucher.

The Board received an updated copy of the employee handbook. They will review and comment next week.

The Board was reminded the Water District Budget hearing will be on 9/4/25 at 4pm.

Phil updated the Board on the various projects. Report attached.

Matt reported that there was a main break last night on Cedar Road that was repaired.

Matt reported that he will put out an RFP for landscaping services.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

The following Chiefs items were discussed:

1. All three Chiefs will be present at this week's meeting. **Noted.**
2. The Chief's office is asking to provide PSS systems for the officers second set of gear as we had with the previous systems. Also need some more systems for new incoming members. We have 90 currently and have issued 84 systems. Looking for 20 more systems and harnesses. 12 for officers and 8 for stock. **Approved.**

3. Also, would like to discuss in detail regarding the removal of two positions in the apparatus. Ask Randee to get prices do some research etc. As per the Chiefs they spoke with membership and this was approved by the majority.

The Board received a letter from Ryan Roberts reporting on the Board of Officers meeting held on 8/21/25. The following items were all approved:

1. Firefighter M. Solis of Hose Company #2, returned from Leave of Absence on August 1, 2025.
2. The resignation of Non-Fire EMS member Kady Turcios of Rescue Squad was approved, effective August 4, 2025.
3. Application for membership in Hook & Ladder Company #1 for I. Gomez of 296 Ellison Ave, Westbury, NY 11590; was approved.
4. Application for membership in Rescue Squad for F. Panzarella of 642 Hickory St, Westbury, NY 11590; was approved.
5. Application for membership for a Junior Firefighter; was approved. Application attached.

The Board held a discussion regarding the need for better communication between the Board, the Chiefs and the members of the Westbury Fire Department. The Chiefs need to maintain clear open dialogue between the members and all levels of leadership within the Department. Communication needs to be clearer to cut back on misinformation being spread. The Boards mission is to work in conjunction with the Chiefs.

The Chiefs requested that a clear formal response be sent out regarding the decision to not move forward with increasing the LOSAP award.

The attached vouchers for the Westbury Water District totaling \$0 and the Westbury Fire District totaling \$0 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Drexel AOP

- EFC coordination is being administered by Felicia as MBO. Contractors are cooperating with EFC needs/requests as these are apparent.
- RJ has completed their punchlist and we have final payment request in hand. Just waiting for EFC grant closeout to submit to the District.
- Web has completed the physical work action of their punchlist. Just waiting on some as-built documentation. D&B has reviewed Web final pencil copy and are awaiting final payment request hardcopy. We will wait for EFC grant closeout to submit payment applications to the District.
- Eldor is still working on addressing some punchlist work. D&B will continue to coordinate.

- Matt is investigating a pressure issue upstream of the GAC vessels. D&B is prepared to assist as necessary.

Wells 10/14 AOP

- LoDuca and their subcontractor should be finishing up masonry work this week with next week being the cleanup week. Following cleanup WHM and JVR are mobilizing to the site to start some site work. Roof trusses are anticipated to be delivered towards the end of September/beginning of October.
- During the progress meeting this week, LoDuca indicated that at the end of August they will be giving back the adjacent customers' property.
- Well 14 was televised to investigate presence of sand. No clear indication of sand migration into the well. The screen louvers appear eroded in some areas and may be possibly be the source of the pumped sand. We have a call scheduled for Friday to discuss cleaning options with Schultes.

Well 16 AOP

- Based upon comments received recently from NCDH, it appears we are close to approval of the concept and BODR document from local health. Still awaiting initial BODR comments from NYSDOH.
- We anticipate delivery of the 60% draft design documents on 9/12 to the District for review and will follow with a review meeting to organize comments.

Well 12 Provisional GAC treatment/etc.

- D&B is submitting the Well 12 AOP WIIA application on behalf of the District (early in Sept.) and will be integrating Matt's new 1,4-dioxane analytical data to strengthen the application.
- We are coordinating with Felicia for application needs for our submission.
- We have coordinated the carbon piggy-back contract with VO Mineola per Mike Ingham's suggestions. The District can send Christie at Calgon purchasing coordination docs for the Mineola pricing.

Lead and Copper Rule Compliance (no update)

- GIS/geospatial service line inventory being developed.

PFAS Tracking Assistance

- New data will be presented as available.

Well 15/18 GAC

- D&B is preparing for the bidding process due to contaminant (PFAS) impacts upon the 15/18 blending arrangement. Internal QA/QC is underway.
- D&B has received and is integrating District comments on 90% submission.
- We intend to set a bid schedule as we receive confidence in the documents based upon forthcoming NCDH/NYSDOH comments and/or approval.

GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

Spill Prevention Report

- D&B is working to finalize the report.
- D&B is coordinating with NYSDEC to implement changes to the tank registration applications on District's behalf.

Storage Tank Inspections

- Next climb/inspection will be coordinated for Fall of 2025.

Capital Planning Needs

- We are preparing base documents to accomplish coordination with Felicia on capital planning resources and needs.
- Candidate project selection with District will be next.

Calcium Hypochlorite Bid

- We provided a letter of recommendation for award to Coyne

Road Opening Bid

- Bid document is prepared and ready.
- Advertisement runs 9/4.
- Documents are available (at District) 9/10.
- Bids open on 10/1.

Dryden Tank FAA Coordinates

- We have filed to correct the FAA database and will advise of any issues.

RRA/ERP

- We are preparing proposal for RRA/ERP AOP changes at Drexel and Wells 10/14 for proposal to combine with 2026 certification needs.