

September 3, 2025

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday September 3, 2025, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines
Barry Green
Kelby Then

Matteo Di Nuzzo, Superintendent
Felicia Corsiglia, Business Manager
James Simeone, Water Plant Supervisor
John Ingram, Secretary to the Board
District Engineer Phil Sachs

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 08/27/25 were approved.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for August.

The Board signed 3 TONH Claim Vouchers.

The Board approved the updated version of the employee handbook dated 09/03/25.

Felicia reminded the Board that the Water District Budget Hearing is set for tomorrow at 4pm.

Matt received a request from a district resident who had a subterranean leak to have a 3 year average done for her bill. As soon as the office brought the leak to her attention she had it repaired. Approved.

Phil updated the Board on the various projects. Report attached.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

The Board received a request from John Laura to use HQ for a blood drive on 11/19/25 from 11am – 9pm. Approved.

The parts for the street light in front of Station 2 are on order.

Randee requested 20 parade uniforms be ordered. Approved.

There have been some delays in transferring from SCM to Red Alert. Randee is working closely with both companies to resolve the issues.

The attached vouchers for the Westbury Water District totaling \$40,691.89 and the Westbury Fire District totaling \$53,937.93 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Drexel AOP (no update)

- EFC coordination is being administered by Felicia as MBO. Contractors are cooperating with EFC needs/requests as these are apparent.

Wells 10/14 AOP

- Masonry work is being finished and cleaned up. Roof trusses are anticipated to be delivered towards the end of September/beginning of October.
- LoDuca is demobilizing and removing equipment from the adjacent residential property.
- D&B met with the Plumbing Contractor and well subcontractor (Schultes) and discussed video inspection results from well/sand investigation and possible sources of the issue. D&B is requesting that Schultes propose some redevelopment work to identify if the sand is related to stagnation/recent test pumping (formation/gravel pack issues) or well damage (screen/riser).

Well 16 AOP

- We are delivering the 60% draft design documents on 9/12 to the District for review and will follow with a review meeting to organize comments.

Well 12 Provisional GAC treatment/etc.

- D&B is submitting the Well 12 AOP WIIA application on behalf of the District (this week). We have everything we need.
- Any issues with carbon purchasing?

Lead and Copper Rule Compliance

- Service line inventory is due to be re-submitted (annually) by October 16. Felicia will submit for the District. Customer notifications required to be issued within 30-days and certified later in the year.
- GIS/geospatial service line inventory being developed.

PFAS Tracking Assistance

- New data will be presented as available.

Well 15/18 GAC (no update)

- D&B is preparing for the bidding process due to contaminant (PFAS) impacts upon the 15/18 blending arrangement. Internal QA/QC is underway.
- D&B has received and is integrating District comments on 90% submission.
- We intend to set a bid schedule as we receive confidence in the documents based upon forthcoming NCDH/NYSDOH comments and/or approval.

GIS (No update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

Spill Prevention Report

- D&B is working to finalize the report.
- D&B is coordinating with NYSDEC to implement changes to the tank registration applications on District's behalf.

Storage Tank Inspections

- Next climb/inspection will be coordinated for Fall of 2025.

Capital Planning Needs

- We are coordinating with Felicia on capital planning resources and needs to inform our engineering report.
- Can the District contact ToNH for any schedule requirements for our anticipated filing?
- Is counsel prepared to support the District's bonding needs with ToNH filings?

Road Opening Bid

- Bid document is prepared and ready.
- Advertisement runs 9/4.
- Documents are available (at District) 9/10.
- Bids open on 10/1.

Dryden Tank FAA Coordinates

- We have filed to correct the FAA database and will advise of any issues.

RRA/ERP

- We are preparing proposal for RRA/ERP AOP changes at Drexel and Wells 10/14 for proposal to combine with 2026 certification needs.