

November 5, 2025

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday November 5, 2025, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines	Matteo Di Nuzzo, Superintendent
Barry Green	Felicia Corsiglia, Business Manager
Kelby Then	Randee Watson, Supervisor of Firehouse Operations
	John Ingram, Secretary to the Board
	James Simeone, Water Service Supervisor
	District Engineer Phil Sachs
	District Counsel Greg Carman
	Chief Timothy Stewart
	Assistant Chief PJ Webber
	Assistant Chief Besnik Gjonlekaj
	District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 10/29/25 were approved.

Phil updated the Board on the various projects. Report attached.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for October.

Matt reported that all fluids were removed from Well 10 today. A pre-bid meeting was held for Well 15 & 18 and we expect to be breaking ground by February. A main break was repaired on Monday.

RESOLUTION # 2025-14

WHEREAS Section 213-a of the Town Law provides for a system of registration for the Water District elections; and

WHEREAS a register of eligible Water District votes must be prepared prior to the Water District election; and

WHEREAS such register shall be prepared from names of persons who have registered with the County Board of Elections.

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Westbury Water District are hereby appointed to constitute the Westbury Water District Board of Elections for the 2025 annual Water District election:

Lisa Passariello	Ballot Clerk
Karin Prignano	Chairman
Felicia Corsiglia	Election Inspector
Scarlet Catu	Ballot Clerk
Kyle Haren	Ballot Clerk

AND BE IT FURTHER RESOLVED that in case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Water Commissioners will appoint alternates who are resident electors;

AND BE IT FURTHER RESOLVED that if clerical help is deemed necessary, this Board of Water Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Westbury Water District Board of Elections.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

WFD Application for Jaime Vargas was signed by the Board.

The Board received a memo from R Roberts with the following information. Approved

- Firefighter Giuseppe Montelbano submitted letter to return from leave. Attached is his letter.

The following Chiefs items were discussed:

- The Chiefs office would like to join the IAFC, the yearly subscription is \$325 annually. **Approved.**
- We are requesting the purchase of 60 Radio straps and cases for the portable radios to be assigned to Class A Firefighters as part of their gear. The cost is \$4,368. The reason is that when we don our gear the radio case is put on before the coat is put on. We also train with the radio position on your hip this allows for ability to transmit the mayday button on the radio when a Mayday is warranted. The gear pocket does not allow access to the button. **The Board reminded the Chiefs that an inventory was requested prior to this being approved.**
- The Chiefs inquired about office 365, Red Alerts ability to track points, the timeline for the new rig and a timeline for a new bus. **Randee will get back to them with this information.**
- The Chiefs expressed concern about Joe and Ed being on vacation at the same time at the end of the year and they were informed that they would not be away at the same time.
- Chiefs requested that the process of returning from leave can be streamlined. There were some issues following the last round of physicals and the Chiefs would like to be informed when members' classes are changed. **Pending further discussion.**

The attached vouchers for the Westbury Water District totaling \$15,064.59 and the Westbury Fire District totaling \$3,833.47 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Elizabeth Street Water Services

- D&B has provided bid documents to list of bidders discussed.
- Pre-bid meeting to walk the areas of work scheduled for 11/10 at 9am.
- Bids due via email on 11/18 for review and hopeful recommendation of award at the 11/19 Board Meeting.

Capital Planning Needs

- We need Felicia to reach out to ToNH and determine how much funding is left from the 2020 bond issue.
- D&B to discuss spreadsheet representing projects to be considered for funding and their anticipated values.
- D&B will determine required 2025 bond value based on remaining funding from 2020 bond issue.

Wells 10/14 AOP

- Roof truss installation and roofing construction is on-going. It is anticipated to have a weathertight building in November.
- AOP reactors have been delivered and set in permanent locations.
- Packed tower delivery/installation anticipated for next week.
- Well 10 NYSDEC Caustic Cleanup
 - o NYSDEC requested that the liquid caustic in the blowoff pit be pumped out and disposed of. To date, Miller Environmental (Miller) (sub to WHM) has properly disposed of all liquid caustic.
 - o Soils excavated from the bottom of the blowoff pit that currently sit on-site within a plastic lined roll-off. Soil samples were collected and analyzed. Posillico was contacted by WHM for soil disposal, but Posillico indicated that they cannot take the soil. WHM is currently reaching out to other disposal facilities.
- D&B is coordinating with LoDuca to expedite the construction work for UIC closure (cesspool demolition/closure) and NCDPW drainage connection in Brush Hollow Rd as this work will impact other Prime Contractor work. Delay letter will be issued if no update is provided by the end of the week.

Well 15/18 GAC

- Pre-bid meeting was held this morning and everything went well.
- Bid Documents were published on 10/22, and Bids will be received on 12/3.
- D&B is reviewing/answering questions provided by Contractors through the bidding process.
- The bid includes a specific bid item for integration of Well 15 for treatment (elimination of proposed bypass) that will be used as necessary to meet regulatory requirements/commitments.
- A copy of the bid documents is being provided for bidder review at the District's offices.

Well 16 AOP

- We are targeting 90% submission to the District at the end of November for review and regulatory submission. At that time, we can revisit bidding schedule.
- D&B will be coordinating a site visit with the District to identify equipment that needs to relocate from the existing building to the temporary structure on site.

RRA/ERP

- We are working on addressing NCDH's ERP and VA comments as well as AOP and GAC improvement projects integration, as requested by NYSDOH.
- We are developing a list of questions for the District which we will share shortly.
- We anticipate having a draft to the District to the District in 2/3 weeks.

Well 12 Provisional GAC treatment/etc. (No Update)

- Final payment recommendation was sent to the District on 9/25/2025.
- The District is working with Calgon to sample the carbon in preparation for removal and disposal.

TOH Water

- TOH is ready to meet on a Tues or Wed after Veterans Day (11/11). Phil will send an invite to host TOH at WWD's offices at 10am on Tuesday 11/18 to discuss IMA concepts related to capital improvements and costs sharing related to their BGWD capacity needs.

Lead and Copper Rule Compliance (No Update)

- Service line inventory was submitted. Customer notification (I) is required to be issued within 30-days and certified later in the year.
- LRCL is not yet promulgated.
- GIS/geospatial service line inventory being developed.

PFAS Tracking Assistance (No Update)

- New data will be presented.

GIS (No Update)

- Ongoing tap card and GIS development and updates based upon distribution system

maintenance, as requested by District.

Storage Tank Inspections (No Update)

- Storage tank inspections have been completed, and reports shall be provided mid-November.

Dryden Tank FAA Coordinates (No Update)

- We have re-filed to correct the FAA database and will advise of any further issues. No response from FAA yet.

Drexel AOP

- We have been informed of another leak in the control room and we are working with Web to address.
- EFC coordination is being administered by Felicia as MBO. Contractors are cooperating with EFC needs/requests as these are apparent.
- GC and PC Contracts can be closed once EFC disbursement is granted. EC still needs to finalize some physical work and paperwork.

Water Service Application Reviews

- D&B has completed review of application for 353 Union.
- Phil and Matt will discuss zoning changes and developer impacts to distribution system, and policy options for the Board's consideration.