

December 3, 2025

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday December 3, 2025, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines
Barry Green
Kelby Then

Matteo Di Nuzzo, Superintendent
Felicia Corsiglia, Business Manager
James Simeone, Water Service Supervisor
Randee Watson, Supervisor of FD Operations
John Ingram, Secretary to the Board
District Engineer Phil Sachs
Assistant Chief Besnik Gjonlekaj
District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 11/19/25 were approved.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts as well as pumpage for November.

The Board signed 1 TONH Claim Voucher.

Matt reported that the bids received for landscaping services were much higher than anticipated. For now, landscaping will continue to be performed in house. James has had the crew out doing fall clean up. Matt reported that the shaft for well 6 broke and has been pulled and the electric motor is being fixed. Well 17 motor starter was installed and it's back up and running. There was a Well 16 job meeting today; good progress has been made. The IT company is working on our network reconfiguration.

Phil updated the Board on the various projects. Report attached.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

The Board received a memo from R Roberts reporting on the Board of Officers meeting held on November 18, 2025. The following items were all approved:

1. Firefighter William Cornel of Hose Company #1 requested sick leave starting October 3, 2025. Note is attached.
2. Application for Membership in Hose Company #1 was approved for Robert E. Roper residing at 12 Arlington St, Westbury, NY 11590.
3. Application for Membership in the Junior Fire Department was approved by the Board of Officers. Application is attached.

The attached vouchers for the Westbury Water District totaling \$400,501.61 and the Westbury Fire District totaling \$298,055.69 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then
Secretary

Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Capital Planning Needs

- D&B has brought a draft Bond Issue and bonding resolution to the meeting for discussion.
- 2025 bond value estimated at \$43,498,671.
- D&B suggests that the District advise the Town we expect to file before Fri 12/12 and subsequently conduct the necessary hearings.

Wells 10/14 AOP

- LoDuca is working on getting the building weathertight by installing roofing, windows, doors, etc. They are providing temporary measures for weather tightness so they can begin painting the building.
- WHM submitted a spill closure report to the NYSDEC. D&B will review and determine consistency with District needs.
- D&B has issued LoDuca a delay letter documenting delays they are responsible for. D&B is assisting LoDuca in completing construction items causing delays to prevent further delays and to allow other Prime Contractors to complete their work.

Well 15/18 GAC

- Bids will be received during this meeting.

Well 16 AOP

- D&B is internally reviewing 90% design/permitting documents and is hoping to submit to District and NCDH within 2 weeks.
- D&B met with WWD and District vendors today to further refine the scope associated with temporary relocation of items associated with the elevated storage tank.

RRA/ERP (No Update)

- The ERPs and VA have been updated to address the NCDH comments and to include updates based on the recent emerging contaminant projects.
- It is anticipated that a draft of the ERPs and VA will be forwarded to the District within the week.

Well 12 Provisional GAC treatment/etc. (No Update)

- Final payment recommendation was sent to the District on 9/25/2025.
- The District is working with Calgon to sample the carbon in preparation for removal and disposal.

TOH Water

- Meeting was held with TOH on 11/25 and capital improvements and costs sharing was discussed related to their BGWD capacity needs.

Lead and Copper Rule Compliance (No Update)

- Service line inventory was submitted. Customer notification (1) is required to be issued within 30-days and certified later in the year.
- LRCI is not yet promulgated.
- Matt and Phil have been discussing 500+ likely connectors that may be affected by LCRI and would require funding.
- GIS/geospatial service line inventory was delivered.

PFAS Tracking Assistance (No Update)

- New data will be presented as available.

GIS (No Update)

- Ongoing tap card and GIS development and updates based upon distribution system maintenance, as requested by District.

Storage Tank Inspections

- Storage tank inspection reports have been completed and submitted on 11/21.

Dryden Tank FAA Coordinates (No Update)

- We have re-filed to correct the FAA database and will advise of any further issues. No response from FAA yet.

Drexel AOP (No Update)

- We have been informed of another leak in the control room and we are working with Web to address.
- EFC coordination is being administered by Felicia as MBO. Contractors are cooperating with EFC needs/requests as these are apparent.
- GC and PC Contracts can be closed once EFC disbursement is granted. EC still needs to finalize some physical work and paperwork.

Water Service Application Reviews

- D&B will discuss Developers Agreement and collaboration with Hicksville. D&B has prepared a cost estimate to support a Developers Agreement.