

April 29, 2026

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday April 29, 2026, at 4:00PM.

P R E S E N T  
COMMISSIONERS

Rodney Caines  
Kelby Then  
Barry Green

Matteo Di Nuzzo, Superintendent  
Felicia Corsiglia, Business Manager  
John Ingram, Secretary to the Board  
Chief Stewart  
Assistant Chief Gjonlekaj  
District Engineer Phil Sachs  
District Engineer Frank Merklin  
District Council Greg Carman

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 04/22/26 were approved.

The Board signed (2) TONH Claim Vouchers.

Matt reported that the Best Tasting Water contest will be held Tuesday May 5<sup>th</sup>; Westbury is participating.

Phil and Frank updated the Board on the various projects. Report attached.

The Board approved the following traffic violations policy:

Upon receipt of any traffic camera violation, parking ticket, or similar citation issued in connection with a District-owned vehicle, the District will make reasonable efforts to identify the employee operating the vehicle at the time of the incident. If the employee is identified he or she shall be required to pay or otherwise resolve the violation directly with the issuing authority.

The above policy will be added to the employee handbook and be distributed to all employees.

**THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.**

The Board signed and updated bank signer cards.

The Board signed a membership application for the Fire Department.

The following Chiefs items were discussed:

1. Has there been any progress in reviewing the commissioners' By-laws to put them into effect? **Board is still reviewing this.**

2. The Chief's has a request to send four members to swift water rescue/ flood rescue tech at Oriskany New York from 7/7/26-7/10/26 which is paid by the state and Feds. We are looking for liability coverage and GSA meals and incidental expenses. As well as use of 9612 for travel. **Denied**
3. The Chief's office is looking to see if there is an update on the accident policy (Safety Directive)? **Board is still reviewing this. Should be able to provide feedback by the next Board meeting.**
4. The Chief's office is submitting a letter to Siela Bynoe seeking capital improvement for Lucas devices. **Noted.**
5. The Chief's office is requesting to have two 55" TV's installed on the truck room floor at HQ and Station 2. We did some rearranging of the truck room gear racks to accommodate an area that the members use to hang out to be ready for Alarm response. 2- TV's \$600. **Approved.**
6. The Chief's office is requesting the purchase of four Station bunk beds for HQ. We would like to put them into the second-floor conference room to accommodate members to be available for over night calls and decrease response time. As well as a 55" TV to be installed. The Bunk beds and mattresses would be \$7,400 and a TV for \$300. **More information is needed to ensure set up is safe and adheres to laws, guidelines etc.**
7. The Chiefs office is requesting the Pavillion for after the Memorial Day Parade. **Approved.**
8. Rescue Squad requesting to send 6 members to the EMS & Fire Pro Expo and Conference October 22-24 @ Mohegan Sun in CT. **Approved 4 members to go.**
9. Potential new locations for installation dinner. **To be discussed further.**
10. There is a 40-foot land sea container available to the Department for free if it can be picked up. **Logistics need to be worked out prior to approval.**

The attached vouchers for the Westbury Water District totaling \$71,487.15 and the Westbury Fire District totaling \$44,069.78 were approved for payment.

BOARD OF COMMISSIONERS  
WESTBURY WATER & FIRE DISTRICT

Kelby Then,  
Secretary

**Engineer's Report  
Prepared by D&B Engineers and Architects (D&B)**

District Awards

- Congratulations to the District for being awarded a LIBN project award for Drexel treatment and headquarters renovation.

Capital Planning Needs

- Public hearing with the Town of North Hempstead was held and vote to support bonding needs was unanimous. Bonding was accepted and resolution was provided. Notice of Estoppel is outstanding and needed by EFC. (ToNH Newspaper Publication?)

Water Service Application Reviews

- Maple Ave TOD – CCI is coordinating and negotiating Developers Agreement with applicants' Attorney.
- D&B has provided a proposal for water main permitting for Linden Avenue in anticipation of developer's acceptance of agreement.
- Gotham (Railroad Ave and Post Ave) – D&B has reviewed water service arrangement within building footprint (meter and backflow device arrangement). D&B will review/detail exterior arrangement as permitting

documents are prepared for relocating existing water main. This will be supported with a developers' agreement that we will suggest CCI prepare.

#### RRA/ERP

- D&B will finalize VA/ERP and submit to NCDH (respond to comments) shortly.
- D&B provided draft RRA response to WWD for comment. D&B will follow-up.

#### Well 12 Provisional GAC treatment/etc.

- Final grant disbursement has not yet been accomplished.
- We have effort to assist to Felicia with closeout and have discussed helping with this in interfacing with EFC.
- D&B is coordinating with Felicia on necessary documentation.

#### Well 12 AOP Treatment

- D&B assisted the District in responding to a Missing Items Letter received from the NYSEFC as required to promote grant execution. We are working on this under our remaining Well 12 GAC project effort.
- Thanks to Greg/CCI for EFC response items help.

#### Lead and Copper Rule Compliance

- Service line inventory was submitted. Customer notification (1) is required. Confirm submission or may we provide support. Notification needs to be certified later in the year.
- Replacement plan will be required in Oct 2027 unless existing lead service lines are resolved beforehand.
- LRCI is not yet promulgated.
- Goosenecks are anticipated to be an issue.

#### GIS Maintenance Support

- D&B updated GIS for 426 Center Street as requested.

#### Drexel AOP

- The project PPG grant has been confirmed disbursed to WWD.
- Outstanding Contractor project/EFC items:
  - Web – Investigating and repairing control room roof leak. Then we can issue final payment.
  - Eldor – Finishing punch list and providing required subcontractor agreements/ PO's.
- D&B is coordinating with Felicia for grant requirements on:
  - EFC Approved Utilization Plans
  - Contractor Monthly Reports and Proof of Payments
  - EFC Quarterly Reports
- Grant expires on 12/16/26 so final disbursement will need to be complete before then.

#### Wells 10/14 AOP

- Current construction activities:
  - LoDuca – Installing doors/hardware, misc. site concrete and curbs, misc. Well 10 demolition, FRP stairs and grating, site grading and drainage. Building is painted.
  - WHM – Existing caustic tank demo and proposed caustic tank install, basement piping install. Nitrate vessels are installed.
  - Eldor – Misc. conduit and control panel installation. Lighting is complete.
- WHM is waiting for NYSDEC to close spill number. All fines are paid and all paperwork is submitted.
- Well 14 well liner work is approved. D&B is pressing for a schedule to perform the work and anticipates site conditions to allow the work to occur.
- D&B is coordinating with Felicia for grant requirements on:
  - EFC Quarterly Reports

#### Well 15/18 GAC

- PC is working on water main installation to preserve Well 15 operation during the project
- We conducted our first scheduling meeting last week.
- Electrical submittals including principal equipment (generator) are being received and returned.

#### Well 16 AOP

- Received NCDH comments on the design on 4/24/26. D&B will review and respond as appropriate. We anticipated NYSDOH comments now that we received NCDH. Still awaiting NCFM comments from our February submission.
- Design completion and QA/QC is proceeding. Our bidding target is late May and we hope to capture initial regulator comments.
- D&B has identified that this project may have CDS funding. We will incorporate Contractor requirements into the bid documents.

Drexel Fire Department Storage Garage Roof Replacement

- Cook & Krupa/Blue Scope (the repair/replacement contractor) visited the site last week to further understand/determine project scope.
- Sourcewell proposal is being developed