

May 6, 2026

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday May 6, 2026, at 4:00PM.

**P R E S E N T**  
**COMMISSIONERS**

Rodney Caines  
Kelby Then  
Barry Green

Matteo Di Nuzzo, Superintendent  
Felicia Corsiglia, Business Manager  
John Ingram, Secretary to the Board  
James Simeone, Water Service Supervisor  
Randee Watson, Supervisor of Fire District Operations  
Chief Timothy Stewart  
Assistant Chief PJ Webber  
District Engineer Phil Sachs  
District Engineer Frank Merklin  
Captain Craig Stewart  
Ex Chief John Bartunek  
District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 04/29/26 were approved.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for April.

Phil updated the Board on the various projects. Report attached.

The Board signed 4 TONH Claim Vouchers.

The Board reviewed a policy regarding the Procurement of Grants by district and department personnel. Approved pending District Counsels feedback.

The Board approved a request from St Brigids School to use the field on 5/27/26 for Field day and from 6/29-7/31 for summer camp. Approved.

James reported the bushes have all been planted by the transfer station and spring cleaning is ongoing.

Felicia presented the Board with invoices for the network upgrades required for the Water and Fire various networks. Approved.

**RESOLUTION 20260526**

On motion of Commissioner Caines, seconded by Commissioner Green, the following resolution was unanimously adopted:

WHEREAS, the Board of Commissioners of the Westbury Water District has established a Repair Reserve Fund pursuant to Section 6D of the General Municipal Law for the Repair of Capital Improvements or Equipment within the District, and

WHEREAS, the Board of Commissioners has determined that it is necessary to upgrade the Water Districts' Various Computer & Wireless networks

WHEREAS, in connection therewith, the Board has determined that the sum of \$80,000 should be appropriated from said Capital Improvement Fund to upgrade the Water Districts Various networks

NOW THEREFORE, it is resolved

THAT a public hearing be held on such appropriations at the Westbury Water District on Wednesday June 3, 2026 at 4:00 PM at the Offices of the Westbury Water District, 160 Drexel Avenue, Westbury, New York, 11590, and

THAT the clerk is directed to publish a notice of said Public Hearing in the Westbury Times, the official newspaper of the District, which notice shall be published at least five (5) days prior to the scheduled date of the hearing.

**THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.**

The Board received a memo from R. Roberts reporting on the Board of Officers meeting held on 4/21/26. The following items were all approved:

1. Resignation received from Firefighter Jack Sukiel of Hook & Ladder effective March 31, 2026. Resignation letter attached. Captain Certification for return of District Issued Equipped was not received.
2. Sick Leave was approved for Firefighter John Raynor of Hose Company #1 effective March 12, 2026. Doctor's note is attached.
3. A change of address was received for Ex-Captain Timothy Doyle. He now resides at 125 Lincoln Ave, Apt BB2, Mineola, NY 11501. His mailing address for all correspondences will remain as P.O. Box #134, Carle Place, NY 11514.
4. Application for membership in Hose Company #2 for Mauricio Bianco of 3 Reed Lane, Westbury, NY was approved.
5. Firefighter Anthony Johnson was removed from Probation. He attended 10 out of 12 probationary drills and completed all of his required training. Unable to calculate exact ending percentage due to reports not being ready.

**RESOLUTION 05062026**

WHEREAS, the Board of Commissioners of the Westbury Water District, acting as Commissioners of the Westbury Fire District, by resolution duly adopted, at a regular meeting of the Board of Commissioners held on the 8 day of August 1956, and effective 30 days thereafter, established an Equipment Reserve Fund for the Westbury Fire District, pursuant to Section 6g of the General Municipal Law, for the purpose of financing all or a part of the cost of the acquisition of fire-fighting apparatus and equipment and,

WHEREAS, the Board of Commissioners of the Westbury Water District, acting as Fire District Commissioners, have determined we need to upgrade the Fire District Computer & Wireless Networks;

WHEREAS, the Board of Commissioners of the Westbury Water District acting as Fire District Commissioners have determined to pay for this equipment by the expenditure of a sum not to exceed \$80,000 from said Equipment Reserve Fund, NOW THEREFORE, IT IS

RESOLVED, that the Secretary of the Board of Commissioners, within ten days after the adoption of this resolution, shall post, or cause to be posted, and shall publish, or cause to be published, in The Westbury Times, a notice of the adoption of

the foregoing resolution authorizing the expenditure from such Equipment Reserve Fund in compliance with the provisions of Section 6g, subdivision 4 of the General Municipal Law."

The purposes and effect of said resolution are to expend the sum of \$80,000 from said Equipment Reserve Fund to upgrade the Fire District Computer & Wireless Networks.

The foregoing resolution was adopted subject to a permissive referendum and shall take effect thirty days after the date of its adoption, unless a petition, complying with the provisions of Section 6g of the General Municipal Law, requesting a referendum thereon, be filed with the Secretary of the Board of Commissioners within such thirty days.

Chief Stewart presented The Board with a proposal from Coral House in Baldwin for the 2027 installation dinner. Approved. Chief Stewart inquired about the free container that is available for pick up. Approved. Chief Webber is looking into getting a tent and back drop for the Water & Fire District that can be used for various events, street fairs etc. Approved.

Randee reported that he and Matt will meet with Roosevelt Field mall via teams on Friday.

Randee requested that the Board approve the previously denied water rescue class. The members are asking for a vehicle and insurance only no other reimbursement. Approved.

Captain Stewart and Ex Chief Bartunek met with Stasi and Captured Moments to go over the monument issues. Commissioner Caines requested an electric schematic. After a lengthy discussion the issues were resolved and work can now proceed.

The attached vouchers for the Westbury Water District totaling \$246,883.36 and the Westbury Fire District totaling \$187,273.07 were approved for payment.

BOARD OF COMMISSIONERS  
WESTBURY WATER & FIRE DISTRICT

Kelby Then,  
Secretary

**Wednesday, May 6, 2026**  
**Engineer's Report**  
**Prepared by D&B Engineers and Architects (D&B)**

#### Water Service Application Reviews

- Maple Ave TOD – CCI is coordinating and negotiating Developers Agreement with applicants' Attorney. D&B has provided CCI with some notes/considerations for preparation of the TOD Developers Agreement policy.
- D&B has provided a proposal for water main permitting for Linden Avenue in anticipation of developer's acceptance of agreement.
- Gotham (Railroad Ave and Post Ave) – D&B has reviewed water service arrangement within building footprint (meter and backflow device arrangement). D&B will review/detail exterior arrangement as permitting documents are prepared for relocating existing water main. This will be supported with a developers' agreement that we will suggest CCI prepare.

#### RRA/ERP

- VA/ERP was submitted to NCDH on 4/30/26. We are awaiting NCDH comments.
- D&B provided draft RRA response to WWD for comment. D&B will follow-up.

#### Well 12 Provisional GAC treatment/etc. (No Update)

- Final grant disbursement has not yet been accomplished.
- D&B is coordinating with project contractors to obtain documentation necessary to close out the grant.

#### Well 12 AOP Treatment (No Update)

- D&B assisted the District in responding to a Missing Items Letter received from the NYSEFC as required to promote grant execution. We are working on this under our remaining Well 12 GAC project effort.

- Thanks to Greg/CCI for EFC response items help.

#### Lead and Copper Rule Compliance (No Update)

- Service line inventory was submitted. Customer notification (1) is required. Confirm submission or may we provide support. Notification needs to be certified later in the year.
- Replacement plan will be required in Oct 2027 unless existing lead service lines are resolved beforehand.
- LRCI is not yet promulgated.
- Goosenecks are anticipated to be an issue.

#### GIS Maintenance Support

- D&B prepared to update mapping as new requests come in.

#### Drexel AOP

- The project PPG grant has been confirmed disbursed to WWD.
- Outstanding Contractor project/EFC items:
  - Web – Final payment has been recommended to the District. We will continue to monitor control room roof leak and pull maintenance bond as necessary.
  - Eldor – Finishing punch list and providing required subcontractor agreements/ PO's.
- D&B is coordinating with Felicia and contractors for grant documentation on:
  - EFC Approved Utilization Plans
  - Contractor Monthly Reports and Proof of Payments
  - EFC Quarterly Reports
- Grant expires on 12/16/26 so final disbursement will need to be complete before then.

#### Wells 10/14 AOP

- Current construction activities:
  - LoDuca – Installing doors/hardware, misc. site concrete and curbs, misc. Well 10 demolition, FRP stairs and grating, site grading and drainage. Gearing up to do NCDPW connection in Brush Hollow Road.
  - WHM – Existing caustic tank demo and proposed caustic tank install, basement piping install.
  - JVR – Misc. conduit and control panel installation.
- WHM is waiting for NYSDEC to close spill number. All fines are paid and all paperwork is submitted.
- Well 14 well liner work is approved. WHM has indicated that ACS should be mobilizing at the end of the month.
- D&B is coordinating with Felicia for grant requirements on::
  - EFC Quarterly Reports

#### Well 15/18 GAC

- PC is backfilling the Well 15 piping and sampling to place it into service we be completed net week.
- Electrical submittals including principal equipment (generator) are being received and returned.

#### Well 16 AOP (No Update)

- Received NCDH comments on the design on 4/24/26. D&B will review and respond as appropriate. We anticipated NYSDOH comments now that we received NCDH. Still awaiting NCFM comments from our February submission.
- Design completion and QA/QC is proceeding. Our bidding target is late May and we hope to capture initial regulator comments.
- D&B has identified that this project may have CDS funding. We will incorporate Contractor requirements into the bid documents.

#### Drexel Fire Department Storage Garage Roof Replacement

- BlueScope (the roofing manufacturer) has terminated their Sourcwell agreement with Cook & Krupa.
- Cook & Krupa are evaluating their alternative options under Sourcwell. We may need to address this with another approach.