

May 13, 2026

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday May 13, 2026, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines
Kelby Then

Matteo Di Nuzzo, Superintendent
Felicia Corsiglia, Business Manager
John Ingram, Secretary to the Board
Randee Watson, Supervisor of Fire District Operations
District Resident Chester McGibbon

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 05/06/26 were approved.

The Board signed 1 TONH Claim Voucher.

District Resident Chester McGibbon complimented the District and District Employee Timothy Stewart for the rapid and helpful response to his neighbors' water pressure issue.

On a motion made by Commissioner Caines, seconded by Commissioner Then, The Board adopted the Water & Fire District Grant Application and Approval Policy as presented:

Water & Fire District Grant Application and Approval Policy

No officer, member, employee, or representative of the Water or Fire District may apply for, accept, or commit the District to any grant without obtaining prior approval of the Board of Commissioners.

Prior to submission, the grant opportunity shall be presented to the Board, including the purpose, estimated funding amount, matching or cost-sharing requirements, deadlines, and any ongoing financial, operational, or maintenance obligations.

No grant application shall be submitted, and no grant award accepted or agreement executed, without prior Board approval. Such approval shall be recorded in the official minutes.

This policy applies to all grants, regardless of amount or source, and is intended to ensure all grant activity is authorized, lawful, and consistent with District priorities and policies.

Any grant pursued by an affiliated fire company that involves the use of District assets, property, name, or that creates any actual or potential obligation for the District shall require prior approval of the Board.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Randee presented a status report showing the signal 32's for the month of April.

The Board reviewed the edits to the Safety Directive made by district counsel. Approved.

The Board has denied the request for an Ex-Recording Secretary badge.

Matt reported that the lighting and sprinklers for the monument at HQ were installed.

Randee stated that the Federal Grants are opening for equipment and he will research grant writers.

Randee expects to hear back from Roosevelt Field Mall soon.

Commissioner Caines inquired as to whether the rig checks were being completed consistently. Randee stated that he has been receiving the completed rig checks.

Randee informed the Board the reports for the members' points should be updated soon.

The attached vouchers for the Westbury Water District totaling \$0.00 and the Westbury Fire District totaling \$0.00 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then,
Secretary