

May 20, 2026

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday May 20, 2026, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines
Barry Green
Kelby Then

Matteo Di Nuzzo, Superintendent
Ranee Watson, Supervisor of Fire District Operations
Felicia Corsiglia, Business Manager
John Ingram, Secretary to the Board
District Engineer Phil Sachs
District Engineer Frank Merklin
District Counsel Greg Carman

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 05/13/26 were approved.

Phil updated the Board on the various projects. Report attached.

The Board signed 2 TONH Claim Vouchers.

Matt reported that the temporary pipe at Well 15 was installed as a bypass so it can continue to be used during construction.

The Board reviewed requests for water bill adjustments related to unusually high usage caused by verified leaks at 845 Sharon Lane and 225 Grand Street. After discussion and consideration of the circumstances presented, the Board approved adjustments to the respective water bills.

CORRECTING CLERICAL DISCREPENCIES RELATED TO SEQRA PROJECT CLASSIFICATION REPRESENTED IN THE DECEMBER 10, 2025 DISTRICT BONDING RESOLUTION IN SUPPORT OF DISTRICT CAPITAL IMPROVEMENTS 2025 BOND ISSUE

WHEREAS, the District recognizes a clerical discrepancy was reflected in the District's December 10, 2025 Excerpts of Minutes from the Meeting of the Board of Commissioners related to project SEQRA Classifications represented in the District's capital improvement program.

WHEREAS, the SEQRA Classification Memorandum Included in the District's December 10, 2025 Resolution reflected the project classification of the project titled "Project 6-Well 12 1,4-Dioxane Treatment" as a Type II action based upon estimated building square footage of the proposed building, thus requiring no further action. Upon comparison of the SEQRA SEAF prepared for the project EFC Grant application and dated May 22, 2025, the correct classification is found to be an Unlisted Action with no significant adverse environmental impacts, also requiring no further action.

WHEREAS, the Board of Commissioners has reviewed the SEAF prepared for Project 6 dated May 22, 2025 and hereby adopts this in place of the previously adopted SEQRA classification represented in the Board's December 10, 2025 resolution.

NOW THEREFORE in consideration of the above recitals, be it unanimously resolved:

FIRST that Project 6- Well 12 1,4-Dioxane Treatment exhibits a corrected classification as an Unlisted Action under SEQRA with no significant adverse environmental impacts, thus requiring no further action;

SECOND, that the District Superintendent is authorized to execute and file with the District's records the annexed Environmental Assessment Form supporting the Board's conclusions for Project 6.

VOTE AYES: 3

Commissioner Then	AYE
Commissioner Green	AYE
Commissioner Caines	AYE

I, Matt DiNuzzo, duly appointed and qualified Superintendent to the Board of the Westbury Water District, hereby, CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the Westbury Water District, a quorum being present on the 10th day of December 2025, and that said copy is true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Randee presented the Board with various grant writers fees and their offerings. The Board would like more detailed information such as if we applied for a SCBA Grant what would they various writers charge.

Randee stated that the tablets for the ambulances should arrive next week.

The Board received a request from Hose 2 to have their company meeting at the Pavilion on Friday June 5th at 6pm. **Approved.**

The Board received a request from The Rescue Squad to hold a CPR class on the 2nd floor of HQ on June 6th from 8am – 1pm pavilion on Friday June 5th at 6pm. **Approved.**

The attached vouchers for the Westbury Water District totaling \$107,643.52 and the Westbury Fire District totaling \$192,832.70 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then,
Secretary

Westbury Water District
Meeting of the Board of Commissioners
Wednesday, May 20, 2026
Engineer's Report
Prepared by D&B Engineers and Architects (D&B)

Water Service Application Reviews

- Maple Ave TOD – CCI is awaiting feedback from the developer's attorney on the draft agreement. CCI to report on TOD development policy.
- D&B has provided a proposal for water main permitting for Linden Avenue in anticipation of developer's acceptance of agreement. Are we ready to development of permitting documents?
- Gotham (Railroad Ave and Post Ave) – CCI is preparing a draft developers agreement.

RRA/ERP

- VA/ERP was submitted to NCDH on 4/30/26. We are awaiting NCDH comments.
- RRA was uploaded online and provided to WWD this morning and WWD will need to complete required certifications.

Well 12 Provisional GAC treatment/etc. (No Update)

- Final grant disbursement has not yet been accomplished.
- D&B is coordinating with project contractors to obtain documentation necessary to close out the grant.

Well 12 AOP Treatment

- D&B assisted the District in responding to a Missing Items Letter received from the NYSEFC as required to promote grant execution. We are working on this under our remaining Well 12 GAC project effort.
- EFC is requesting clarification for a discrepancy noted in the SEQR documents and classification between Bond Report and Grant Funding Report. Type II (no further actions) is corrected to be a Unlisted (no further action). Correcting resolution suggested to be adopted and sent to EFC by District Counsel.

Lead and Copper Rule Compliance (No Update)

- Annual Service line inventory to be re-submitted in October. Customer notification (1) is required. Notification needs to be certified later in the year.
- Replacement plan will be required in Oct 2027 unless existing lead service lines are resolved beforehand.
- LRCI is not yet promulgated.
- Goosenecks are anticipated to be an issue.

GIS Maintenance Support

- D&B prepared to update mapping as new requests come in.

Drexel AOP

- Outstanding Contractor project/EFC items:
 - Web and RJ have finished punch list and provided what we believe to be all required EFC items.
 - Eldor – Finishing punch list and providing required subcontractor agreements/ PO's and proof of payments.
- D&B is coordinating with Felicia and contractors for grant documentation on:
 - EFC Approved Utilization Plans
 - Contractor Monthly Reports and Proof of Payments
 - EFC Quarterly Reports
- Grant expires on 12/16/26 so final disbursement will need to be complete before then.

Wells 10/14 AOP

- WHM is waiting for NYSDEC to close spill number. All fines are paid and all paperwork is submitted.

- Well 14 well liner work is approved. WHM has indicated that they are coordinating with ACS for work schedule.
- D&B is coordinating with Felicia for grant requirements on:
 - EFC Quarterly Reports
- D&B is maintaining efficiency with construction efforts, and reports approximately 10% of construction/inspection budget remaining. We will prepare an amendment to address remaining effort to complete startup, and close out project. We will include EFC support needs in our request.

Well 15/18 GAC

- PC got clean BAC samples from Well 15 effluent piping and we have submitted the certification to put the water main into service to the NCDH.
- Electrical submittals including principal equipment (automatic transfer switch and motor control center) are being received and returned.

Well 16 AOP

- D&B responded to NCDH comments on 5/8/26. We anticipate NYSDOH comments now that we received NCDH. Still awaiting NCFM comments from our February submission.
- Design completion and QA/QC is proceeding. Our bidding target is late May and we hope to capture initial regulator comments.
- D&B has identified that this project may have CDS funding. We will incorporate Contractor requirements into the bid documents.
- WWD will be receiving an email from the EPA on guidance on how to apply for the funding. WWD should monitor email for this and let D&B know what assistance is required once it is received.
 - EPA funding is different from EFC funding. Two trainings provided 5/26 and 5/27. We recommend that WWD attend these trainings because similar to EFC funding, D&B can not do everything required.

Drexel Fire Department Storage Garage Roof Replacement

- Cook and Krupa have possibly identified a new partner for the work. D&B has been coordinating some questions with them and they have indicated that they are working on putting together a proposal for the work.
- Once a proposal is received with all contract terms, D&B will coordinate with WWD and CCI to see if this new partner and contract terms comply with general municipal law.