

June 3, 2026

The regular meeting of the Board of Commissioners of the Westbury Water District and the Westbury Fire District was held at their office at 160 Drexel Avenue, Westbury, New York on Wednesday June 3, 2026, at 4:00PM.

P R E S E N T
COMMISSIONERS

Rodney Caines
Barry Green
Kelby Then

Matteo Di Nuzzo, Superintendent
Ranee Watson, Supervisor of Fire District Operations
Felicia Corsiglia, Business Manager
John Ingram, Secretary to the Board
District Engineer Phil Sachs
District Counsel Greg Carman
Chief Timothy Stewart
Assistant Chief Besnik Gjonlekaj

The meeting was called to order by Rodney Caines, Chairman of the Board of Commissioners.

The minutes of 05/20/26 were approved.

The Board reviewed the Bank Balances, Account Trial Balance and the Year-to-Date Budget Reports for the Water and Fire Districts.

The Board reviewed the pumpage for May.

The Board signed 5 TONH Claim Vouchers.

Phil updated the Board on the various projects. Report attached.

THERE BEING NO FURTHER WATER DISTRICT BUSINESS TO DISCUSS, THE BOARD CLOSED THE WATER DISTRICT MEETING AND OPENED THE FIRE DISTRICT PORTION OF THE MEETING.

Ranee presented the Board with two quotes for potential grant writers. The Board approved moving forward with Lexipol Grant Writers.

The Board approved a request from the Rescue Squad to use the Pavilion on 06/10/26 from 6-11pm. Approved for 6-10pm due to the time restrictions in place. All functions must end at 10pm.

The Board approved a bus request for 9618 to transport to and from JFK on 6/7 and 6/12.

The Board approved the following policy regarding WFD Training, effective immediately:

FIREMATIC TRAINING:

The Board of Commissioners of the Westbury Water and Fire District recognize and encourage the need for continued training. It is, however, imperative that available funds for training be spent appropriately and in accordance with budget constraints

All requests for training not offered by the Nassau County Fire Academy, must be submitted to the Board through the Chiefs office with a recommendation from the Board of Instructors. The Board of Instructors, in their recommendation shall advise the Board of the benefits of said training to the District and the Department and explain why the training is not available locally. The total cost of the training i.e.: registration, travel and meals should be included in the recommendation.

EMS TRAINING:

EMS training requests shall be submitted to the Board through the Chief's office with a recommendation from the Fire District EMS Coordinator. The District EMS Coordinator will evaluate the request for training based on the same criteria used for Firematic training.

Following a review of the recommendation, the Board of Commissioner's will make a determination as to whether the training is appropriate for members to attend based on the benefit to the District and or Rescue Squad / Department.

The Board received the following letter from the Chiefs:

Board of Fire Commissioners
Westbury Fire District
160 Drexel Avenue
Westbury, NY 11590

Dear Commissioners,

Following this year's Memorial Day services, I was approached by Nassau County Legislator Viviana Russell regarding a potential grant opportunity for the Westbury Fire Department in the amount of approximately \$150,000 to \$200,000.

I am respectfully requesting permission from the Board of Fire Commissioners to pursue this grant opportunity. If approved, the intent would be to utilize the grant funding toward the purchase of the remaining 24 Motorola APX8000XE multiband portable radios and related accessories needed to complete the balance of riding assignments on units 964, 965, 968, 961, 9611, 9699, and 9622 in replacing the old unsupported Motorola MT1500 radios that are still in service. Completion of this phase would ensure 100% of our frontline apparatus have the same portable radios.

I am also requesting permission to utilize a quote from Altech, the District-approved radio vendor, in connection with this grant application and submission.

This request is being made in accordance with District policy requiring prior Board approval before any grant application is pursued or submitted. No application, acceptance, or commitment would be made without authorization from the Board of Fire Commissioners.

Firematically Yours,
Timothy Stewart
Chief of Department

CC:
District Superintendent
District Operations Supervisor

The Board approved the Chiefs request to acquire a quote from Altech. No further action regarding the Grant has yet been approved.

The Board received a memo from R Roberts reporting on the Board of officers meeting held on 5/21/26. The following items were all approved:

1. Sick Leave was extended for Firefighter John Raynor of Hose Company # 1. Doctor's note is attached.
2. Application for membership in Hose Company #2 for Steven Pesantez of 80 4th Ave, Westbury, NY was approved.

The attached vouchers for the Westbury Water District totaling \$0 and the Westbury Fire District totaling \$0 were approved for payment.

BOARD OF COMMISSIONERS
WESTBURY WATER & FIRE DISTRICT

Kelby Then,
Secretary

Meeting of the Board of Commissioners
Engineer's Report

Water Service Application Reviews (No Update)

- Maple Ave TOD - CCI is awaiting feedback from the developer's attorney on the draft agreement. CCI to report on TOD development policy.
- D&B has provided a proposal for water main permitting for Linden Avenue in anticipation of developer's acceptance of agreement. Are we ready to develop permitting documents?
- Gotham (Railroad Ave and Post Ave) - CCI is preparing a draft developer's agreement.

RRA/ERP

- VA/ERP was re-submitted to NCH on 4/30/26. We are awaiting NCDH comments.
- RRA was uploaded online and provided to WWD. D&B met with WWD to coordinate completion of the required certifications.

Well 12 Provisional GAC treatment/etc. (No Update)

- Final grant disbursement has not yet been accomplished.
- D&B is coordinating with project contractors to obtain documentation necessary to close out the grant.

Well 12 AOP Treatment (No Update)

- D&B assisted the District in responding to a Missing Items Letter received from the NYSEFC as required to promote grant execution. We are working on this under our remaining Well 12 GAC project effort.
- EFC is requesting clarification for a discrepancy noted in the SEQR documents and classification between Bond Report and Grant Funding Report. Type II (no further actions) is corrected to be a Unlisted (no further action). Resolution has been corrected and we are awaiting response from EFC on revised SEQR.

Lead and Copper Rule Compliance (No Update)

- Annual Service line inventory to be re-submitted in October. Customer notification (1) is required. Notification needs to be certified later in the year.
- Replacement plan will be required in Oct 2027 unless existing lead service lines are resolved beforehand.
- LRCL is not yet promulgated.
- Goosenecks are anticipated to be an issue.

GIS Maintenance Support

- D&B prepared to update mapping as new requests come in.

Drexel AOP (No Update)

- Outstanding Contractor project/EFC items:
- Web and RJ have finished punch list and provided what we believe to be all required EFC items.
- Eldor-Finishing punch list and providing required subcontractor agreements/ PO's and proof of payments. D&B has sent out final contract reconciliation CO.
- D&B is coordinating with Felicia and contractors for grant documentation on:
- EFC Quarterly Reports
- Grant expires on 12/16/26 so final disbursement will need to be complete before then.

Wells 10/14 AOP

- Construction is on-going with the GC beginning some site work and starting Brush Hollow Rd work, PC installing the underground caustic tank and building piping and EC delivering and installing emergency generator and coordinating with SEG for permanent power.
- D&B is coordinating with Felicia for grant requirements on:
- EFC Quarterly Reports
- D&B will prepare an amendment for completion and is meeting with all contractors next week to work towards an anticipated construction completion date.

Well 15/18 GAC

- Well 15 has been tied into new water mains onsite and is operating to system.
- Contractors coordinating to complete remaining MOPO site water mains so that GC can begin construction of the new GAC Building.

Well 16 AOP

- D&B responded to NCH comments on 5/8/26. We anticipate NYSDOH comments now that we received NCDH. Still awaiting NFM comments from our February submission. NCFM comments may hold us from bidding.
- Design completion and QA/QC is nearly complete. D&B has shared contract terms and front end with EPA to make sure we are covering all required federal funding requirements. Following receipt of acceptance of this and capture of any other initial regulator comments we can begin to prepare for bid.
- WWD will be receiving an email from the EPA on guidance on how to apply for the funding. WWD should monitor email for this and let D&B know what assistance is required once it is received.

Drexel Fire Department Storage Garage Roof Replacement

- Cook and Krupa and their new partner have visited the site. We are waiting on a proposal with contract terms.
- Once a proposal is received with all contract terms, D&B will coordinate with WWD and CCI to see if this new partner and contract terms comply with general municipal law.

LIBN Drexel Award

- D&B would like to extend invitation for 3 to join our table on 6/15.